



DELHI METRO RAIL CORPORATION LTD
(A Joint venture of Govt. of India and Govt. of Delhi)



The Life line of Delhi.

ADVT No. DMRC/PERS/22/HR/2018 (120) Dated: 05/03/2018

REQUIREMENT OF DEPUTY HEAD OF DEPARTMENT (CIVIL/TRACK) IN DMRC ON DIRECT RECRUITMENT/ REEMPLOYMENT BASIS.

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the Rail based Mass Rapid Transit System for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 11500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai, Lucknow etc. carry about 2.8 million passengers per day in Delhi & NCR. In addition to the above, DMRC has also been entrusted with the work of preparation of DPR for the High Speed Rail Link Project of Indian Railways at Trivandrum and the Monorail Project at Trivandrum and Kozhikode and consultancy work for different cities in India.

To meet with the immediate requirement of experienced personnel for Track Department of DMRC, applications are invited from experienced, dynamic and motivated Engineers of Indian nationality, having relevant work experience, for the post of Dy. Head of Department (Civil/Track) on Direct Recruitment / Reemployment basis.

| S. No | Post | No. of Posts** | Educational Qualification | Payscale (IDA) | Mode of Induction | Maximum Age Limit on 01/01/18 |
|-------|--|--------------------------------------|---|-----------------------------|--------------------------|-------------------------------|
| 1 | Dy. General Manager (Civil/Track) <u>Post Code – DGM / C/T</u> | 03 (one) 02- Delhi 01 - Mumbai | Essential : B.E./ B.Tech (Civil) (4 Years) with minimum 60% marks / equivalent CGPA from a Govt. recognized University / Institute | Rs.29100 - 54500 | Direct Recruitment basis | 55 years |
| | | | | Rs. 69000/-* (consolidated) | Re-employment basis | 58-62 years |
| 2 | Joint General Manager (Civil/ Track) <u>Post Code – JGM / C/T</u> | 01 (one) 01 -Delhi | Desirable: M.E. /M.Tech | Rs. 36600 - 62000 | Direct Recruitment basis | 55 years |

** - The no. of posts can increase/ decrease.

* - The emoluments will be as per the extant rules of DMRC.

2. EXPERIENCE CRITERIA: - (AS ON LAST DATE OF RECEIPT OF APPLICATION)

I. For Dy. General Manager (Civil/Track)

(a) On Direct Recruitment Basis

For employees serving in Government organisation/PSU in CDA pay scales.

Executive of Government Organisation/PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.7600) with a total of 9 years service at Gazetted / Executive level in any Govt. Organisation or PSU.

Or

Executive of Government Organisation /PSUs in CDA pay scale of Rs.15600-39100 (Grade pay Rs.6600) with a total of 9 years service at Gazetted/ Executive level in any Govt. Organisation or PSU with minimum 4 years service at Sr. Scale (Rs.15600-39100 (Grade pay Rs.6600)).

For employees serving in Government Organisation/PSU in IDA pay scales.

Executive of Government Organisation / PSUs in IDA pay scale of Rs.29100-54500 with a total of 9 years service at Gazetted /Executive level in any Govt. Organisation / PSU.

Or

Executive of Government Organisation /PSUs in IDA pay scale of Rs.24900-50500 with a total of 9 years service at Gazetted /Executive level in any Govt. Organisation / PSU with minimum 4 years service in pay scale of Rs.24900-50500.

(b) On Reemployment Basis

Executive of Government Organisation/PSUs who have superannuated / are going to superannuate from CDA pay scale (substantive) of Rs.15600-39100 (Grade pay Rs.7600).

Or

Executive of Government Organisation / PSUs who have superannuated / are going to superannuate from IDA pay scale (substantive) of Rs.29100-54500.

II. For Joint General Manager (Civil/Track)

For employees serving in Government organisation/PSU in CDA pay scales.

Executive of Government Organisation/PSUs in CDA pay scale of Rs.37400 - 67000 (Grade pay Rs.8700) with a total of 15 years service at Gazetted / Executive level in any Govt. Organisation or PSU.

For employees serving in Government Organisation/PSU in IDA pay scales.

Executive of Government Organisation / PSUs in IDA pay scale of Rs.36600 - 62000 with a total of 15 years service at Gazetted /Executive level in any Govt. Organisation / PSU.

Or

Executive of Government Organisation /PSUs in IDA pay scale of Rs. 29100-54500 with a total of 15 years service at Gazetted /Executive level in any Govt. Organisation / PSU with minimum 3 years service in pay scale of Rs.32900 - 58000.

3. WORK EXPERIENCE CRITERIA: - (AS ON LAST DATE OF RECEIPT OF APPLICATION)

I. For Dy. General Manager (Civil/Track)

The candidate should have working experience of construction / maintenance of Rail / Metro track work.

II. For Joint General Manager (Civil/Track)

- 1) The candidate should have working experience of construction / maintenance of Rail / Metro track work.
- 2) Knowledge of standard specifications (Indian & EN) for procurement, Inspection & testing of Rail Turnouts, Fastenings, Ballast & Sleepers.
- 3) Minimum 04 years for procurement, inspection & testing of track materials like Rail Turnouts, Fastenings, Ballast & Sleepers etc. for any Rail/Metro will be desirable.

NOTE: DMRC reserves the right to suitably modify the eligibility criterion, if considered necessary.

4. JOB DESCRIPTION:

The incumbent of the post shall be responsible for managing all track related works related to Metro Project carried out by DMRC and its allied projects.

5. SELECTION PROCESS

The selection methodology may comprise a three-stage process –

- (i) Interview
- (ii) Group Discussion
- (iii) Medical Examination.

(The Medical Examination will be in Executive /Technical category. The details of Medical Examination are available on DMRC website.)

Candidates shall be called for GD/Interview in the ratio of **1:5**, subject to availability of suitable candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Screening Process and **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and decision of the Corporation is final on this issue. **All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must remain in constant touch with it.**

6. CHARACTER & ANTECEDENTS:

The success in the examination does not confer any right to appointment unless the corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

7. SURETY BOND (FOR DIRECT RECRUITMENT ONLY):

The candidates selected for post of Deputy General Manager / Joint General Manager (Civil / Track) will have to execute a surety bond of **Rs. 4,00,000/- & Cost of training along with applicable service tax** to serve the corporation for a minimum period of **three years** (exclusive of the period in which one remained on LWP or EOL) and also a **three months prior notice**, will be required before seeking resignation from the corporation.

8. PROBATION (FOR DIRECT RECRUITMENT ONLY):

The selected candidates on appointment will be placed on Probation for a period of **one years** (including period of training).

9. PAY AND EMOLUMENTS:

The pay & emoluments for the post of DGM/JGM – Civil/Track shall be as per pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits which include Perks, HRA/Lease, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of the Corporation.

10. SELECTION DETAILS:

1. Last date of receipt of filled in application through Speed post is **26/03/2018**.
2. Names of pre qualified candidates in the ratio of 1:5 will be displayed on our website tentatively after 12/04/2018 by 6 pm along with other details like venue, time etc.
3. **The interview will be held tentatively in Last week of April' 18 (Complete details will be displayed on our website). The selection process will consist of Interview and Group Discussions.**
4. No separate communications by post will be sent to candidates individually. Candidates are required to go through the instructions for interview displayed on our website and appear for the interview accordingly along with original copies of testimonials.
5. **The final results will be declared tentatively in First week of May' 18.**

Eligible and interested candidates for the aforesaid posts may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof /documents in support of qualification, experience & pay scale/gross salary.

The candidates presently employed in Govt. or Public sector undertaking (PSUs) should forward their application through proper channel along with the APARs for the last five years, so as to reach the under mentioned address by the stipulated date.

The candidates shortlisted for Screening Process will be advised through our website only and will be eligible for re-imbursement of train fare by ACIII tier. (Only for Direct Recruitment)

Application Format: Please see Annexure (I).

The duly filled in application form should be sent in an envelope super scribing on the cover prominently - **Name of Post latest by 26/03/2018, by speed post at the following address.**

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED WITH

ADVERTISEMENT No. DMRC/PERS/22/2018 (_____)

Name of the Post _____, Post Code _____

To,

**General Manager (HR)
IIIrd Floor, Metro Bhawan
Fire Brigade Lane
Barakhamba Road
New Delhi-110001**



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVTT. No. DMRC/PERS/HR/22/HR/2017 (120)

ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A RECENT
PASSPORT SIZE
SELF ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

| S.No. | DETAILS | PARTICULARS | | | | |
|-------|---|-------------|----------------|---------------------------|--------------|-----------------|
| 1 A | POST NAME | | | | | |
| B | POST CODE | | | | | |
| C | RECRUITMENT TYPE (DIRECT RECRUITMENT / REEMPLOYMENT) | | | | | |
| 2 | APPLICANT NAME (Sh./Smt./Ms.) | | | | | |
| 3 | FATHER / HUSBAND NAME (Sh.) | | | | | |
| 4 | DATE OF BIRTH (dd/mm/yyyy) | | | | | |
| 5 | AGE as on 01/01/2018 | YEARS | MONTHS | DAYS | | |
| 6 | CORROSPONDENCE ADDRESS | | | | | |
| | | | | | | |
| | | STATE: | | PINCODE: | | |
| 7 | CONTACT NUMBER WITH STD CODE | | | | | |
| 8 | MOBILE NUMBER | | | | | |
| 9 | EMAIL ID | | | | | |
| 10 | CATEGORY (SC/ST/OBC/GENERAL) | | | | | |
| 11 | EDUCATIONAL QUALIFICATIONS | | | | | |
| | Qualification | Particulars | Specialization | Institute / University | % or CGPA | Passing Year |
| A | GRADUATION | B.E./B.Tech | | | | |
| B | POST GRADUATION | M.E./M.Tech | | | | |
| C | OTHER | | | | | |
| 12 | WORK EXPERIENCE (AS ON LAST DATE OF APPLICATION) (FILL ONLY THE APPLICABLE COLUMN) | | | | | |
| I | TOTAL EXECUTIVE EXPERIENCE | YEARS | MONTHS | DAYS | | |
| A | DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YY) | | | | | |
| B | DATE OF JOINING FIRST REGULAR JOB (DD/MM/YY) | | | | | |

| IF YES, DETAILS OF EXPERIENCE | | | | |
|--------------------------------------|--|--------------------------|------------------------|---|
| II | FOR GOVT. SECTOR/PSU APPLICANT in <u>CDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached) | | | |
| | Executive Post Held | Organization Name | Pay Scale (CDA) | Period (To – From) Dd/mm/yy – dd/mm/yy |
| A | | | | |
| B | | | | |
| C | | | | |
| D | | | | |
| E | | | | |
| III | FOR GOVT. SECTOR/PSU APPLICANT in <u>IDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached) | | | |
| | Executive Post Held | Organization Name | Pay Scale (CDA) | Period (To – From) Dd/mm/yy – dd/mm/yy |
| A | | | | |
| B | | | | |
| C | | | | |
| D | | | | |
| E | | | | |
| V | WORK EXPERIENCE | | | |
| | DGM/CIVIL/TRACK | | | |
| | THE CANDIDATE SHOULD HAVE WORKING EXPERIENCE OF CONSTRUCTION / MAINTENANCE OF RAIL / METRO TRACK WORK. | | | YES / NO |
| | JGM/CIVIL/TRACK | | | |
| | 1) THE CANDIDATE SHOULD HAVE WORKING EXPERIENCE OF CONSTRUCTION / MAINTENANCE OF RAIL / METRO TRACK WORK. 2) KNOWLEDGE OF STANDARD SPECIFICATIONS (INDIAN & EN) FOR PROCUREMENT, INSPECTION & TESTING OF RAIL TURNOUTS, FASTENINGS, BALLAST & SLEEPERS. 3) MINIMUM 04 YEARS FOR PROCUREMENT, INSPECTION & TESTING OF TRACK MATERIALS LIKE RAIL TURNOUTS, FASTENINGS, BALLAST & SLEEPERS ETC. FOR ANY RAIL/METRO WILL BE DESIRABLE. | | | YES / NO |
| VI | BRIEF DESCRIPTION OF THE WORK EXPERIENCE | | | |
| | | | | |

| | | |
|----|---|----------|
| 13 | WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS | YES / NO |
| | IF YES, DETAILS OF CASE | |
| 14 | WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT | YES / NO |
| | IF YES, DETAILS OF INQUIRY | |
| 15 | NOC FROM CURRENT EMPLOYER ENCLOSED | YES / NO |
| 16 | ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. OR PSU APPLICANT) | |

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No. : _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Graduation, Post Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer (In Case Of Govt. Or PSU Applicant)
4. APAR Last 5 years (In Case Of Govt. Or PSU Applicant)
5. Others (in case)